

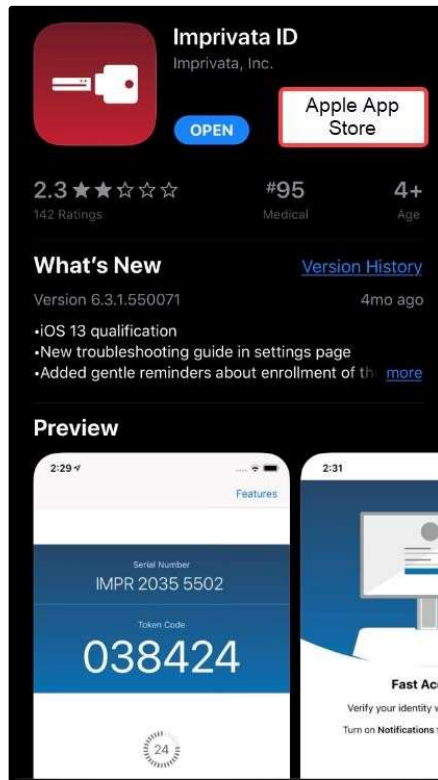
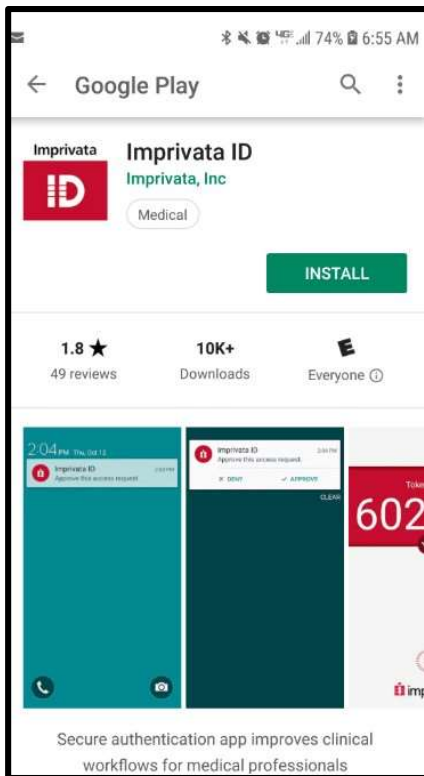
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# Enrollment for Imprivata Two-Factor

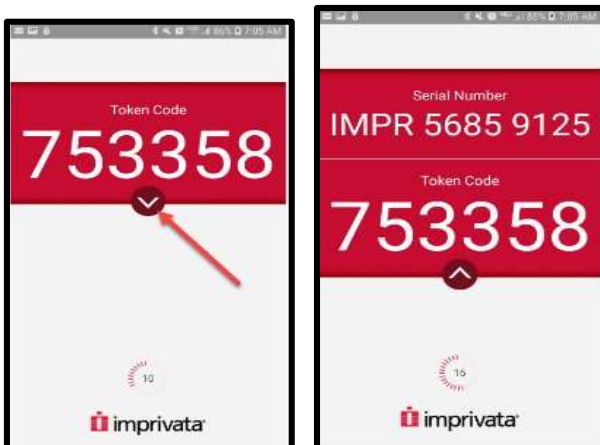
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## Imprivata ID Phone Application Enrollment

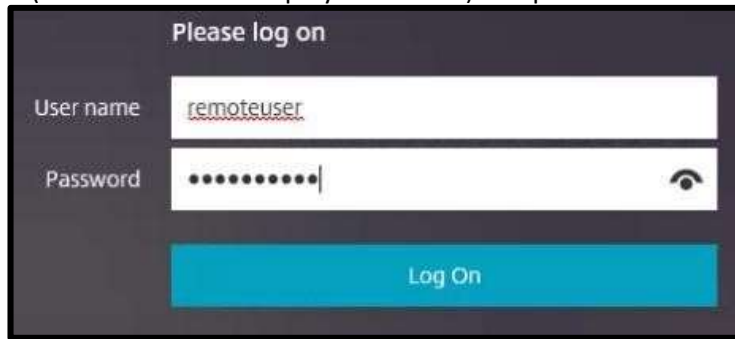
1. Install the Imprivata ID phone application for authentication, please download and install the Imprivata ID app from the **Google Play Store** or **Apple App Store** depending on your phone type.
  - o Once you have the app installed on your smartphone, you will be able to enroll Imprivata ID for two-factor authentication.



2. On your smartphone, open the Imprivata ID application and click on the “down” arrow to reveal the Serial Number.



3. To enroll, access Akron Children’s gateway: <https://connect.chmca.org>
4. Enter your username (three initials and employee number) and password and click **Log On**.



Please log on

User name

Password

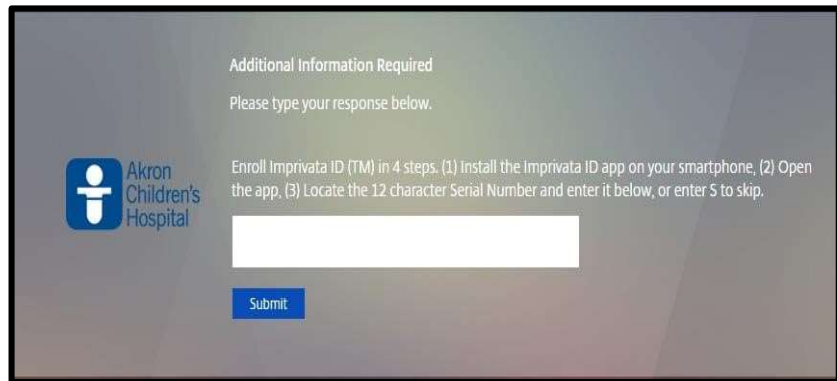
**Log On**

5. After signing in, you will be prompted for additional information. Follow the steps below.

- a. Enter the **12-digit serial number** from the phone app, including the IMPR (**ex.**


**IMPR12345678**) in the first field.

- i. You can find the serial number in the app by selecting the down arrow below the token code (See above, step 2).



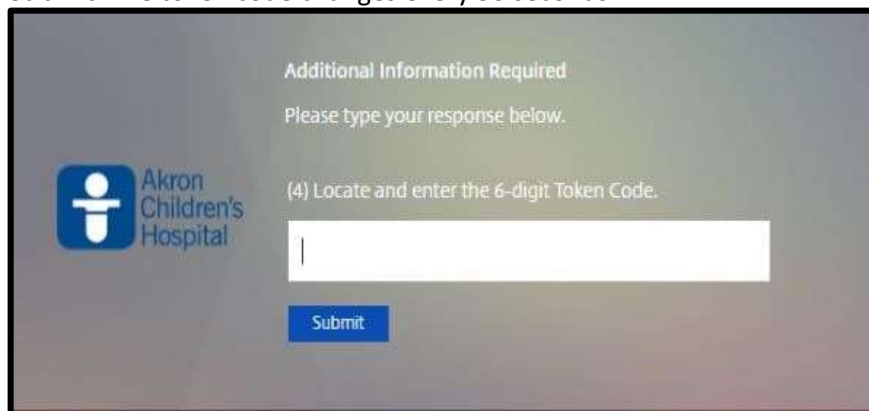
Additional Information Required

Please type your response below.

 Enroll Imprivata ID (TM) in 4 steps. (1) Install the Imprivata ID app on your smartphone, (2) Open the app, (3) Locate the 12 character Serial Number and enter it below, or enter S to skip.


**Submit**

6. To complete the Imprivata ID phone application enrollment, enter the **6-digit token code** in the second field and click **Submit**. The token code changes every 30 seconds.



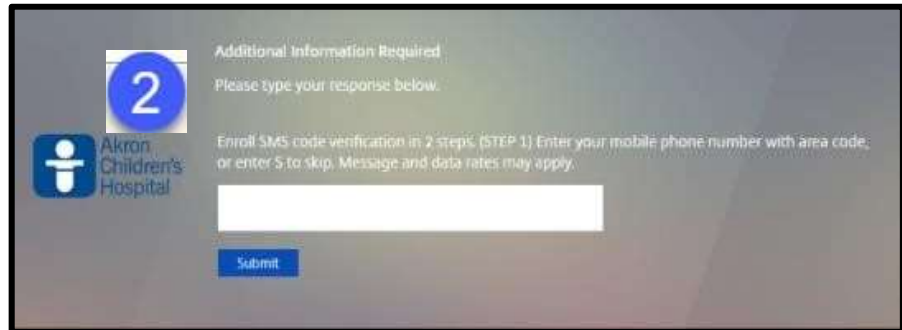
Additional Information Required

Please type your response below.

 (4) Locate and enter the 6-digit Token Code.

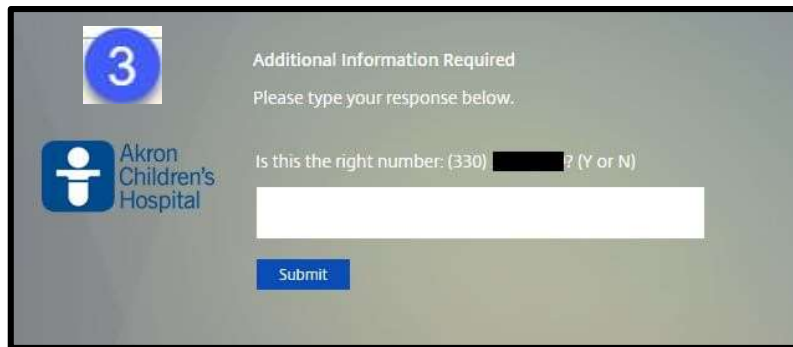
**Submit**

7. Now you will be asked to register a second method--SMS texting--for backup purposes.
8. Enter your **10-digit cell phone number** and click **Submit**.



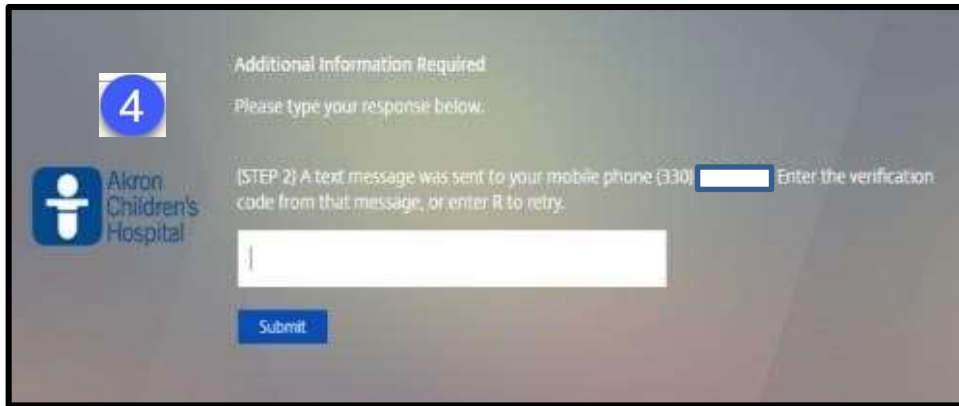
A screenshot of a registration form for Akron Children's Hospital. The form is titled "Additional Information Required" and includes a blue circle with the number "2". The text reads: "Please type your response below." and "Enroll SMS code verification in 2 steps. (STEP 1) Enter your mobile phone number with area code, or enter 5 to skip. Message and data rates may apply." There is a white text input field and a blue "Submit" button.

9. You will be prompted to confirm the number. If it's correct, type **Y** and click **Submit**.



A screenshot of a registration form for Akron Children's Hospital. The form is titled "Additional Information Required" and includes a blue circle with the number "3". The text reads: "Please type your response below." and "Is this the right number: (330) [redacted] (Y or N)". There is a white text input field and a blue "Submit" button.

10. You will be sent a **6-digit code** via SMS to be entered here.



The screenshot shows a login interface for Akron Children's Hospital. On the left is the hospital's logo. The main area contains the following text: 'Additional Information Required', 'Please type your response below.', and '[STEP 2] A text message was sent to your mobile phone (330-...) Enter the verification code from that message, or enter R to retry.' Below this text is a large white input field and a blue 'Submit' button.

11. Next time you access Akron Children's resources remotely you will be prompted for 2fa.

**Enrollment to Imprivata ID is complete.**

**\*\*\*NOTE\*\*\*** If/when you get a new smartphone and download and install the Imprivata ID application, you will need to contact the IS Service Desk to have them delete your old Imprivata ID enrollment in order to be able to enroll your new phone. If using SMS Code, you will need to do this only if your phone number changes.