

# Akron Cooperative Medical Laboratory Science Program

One Perkins Square • Akron, OH 44308-1062 • 330-543-8720

Tracy Frankowski, MHA, MLS(ASCP)<sup>CM</sup>  
Program Director  
Akron Children's Hospital

Mary Garchar, MLS(ASCP)<sup>CM</sup>QLS<sup>CM</sup>  
Education Coordinator  
Summa Health System

## Student Reference Form

|                             |  |
|-----------------------------|--|
| Applicant Name              |  |
| Evaluator Name              |  |
| Evaluator Phone Number      |  |
| Acquaintance with applicant |  |
| Length of time acquainted   |  |
| In what capacity            |  |

### **Evaluator:**

The above named applicant has requested that you evaluate him/her as a candidate for the Medical Laboratory Science Program. The applicant's decision regarding whether the evaluation will be confidential is indicated below.

### **Applicant:**

Applicants may waive the right of access to written evaluations as provided for under the education privacy act of 1974. Please indicate your wishes by checking the box below and typing your name in the space provided next to either statement A or B.

- A. ☐ I hereby **waive** my right of access to the confidential evaluation provided by the person named above and he/she should be hereby notified that the confidentiality of the evaluation is preserved.

Applicant's e-signature \_\_\_\_\_ Date: \_\_\_\_\_

- B. ☐ I **do not waive** my right of access to the confidential evaluation provided by the person named above and he/she should be notified that I retain my right of access; thus the confidentiality of the evaluation is not guaranteed. Moreover, I understand that not waiving my right of access is not prejudicial to my application.

Applicant's e-signature \_\_\_\_\_ Date: \_\_\_\_\_

### Evaluation:

Please evaluate the following traits primarily on personal qualities believed relevant to an individual's performance and development in medical laboratory science. Indicate your appraisal of the applicant on a scale of 1 to 5 as indicated in the table. The alternate words in parenthesis may not correlate with the trait for this individual. If not, please comment below the table.

| Trait  | Excellent<br>5 | Above<br>Average<br>4 | Average<br>3 | Below<br>Average<br>2 | Unsatisfactory<br>1 | Unable to<br>evaluate |
|--|----------------|-----------------------|--------------|-----------------------|---------------------|-----------------------|
| <b>Interpersonal relations skills</b><br>(cooperative, tactful, assertive, leadership potential)               |                |                       |              |                       |                     |                       |
| <b>Character</b> (honest, trustworthy, dependable, reliable, ethical, responsible, respectable)                |                |                       |              |                       |                     |                       |
| <b>Communication skills</b> (articulate, clear, correct grammar, vocal, responsive, attentive)                 |                |                       |              |                       |                     |                       |
| <b>Industrious</b> (diligent, prompt, reliable, persistent, organized, takes initiative)                       |                |                       |              |                       |                     |                       |
| <b>Judgment</b> (moral, ethical, realistic, responsible, prudent, critical)                                    |                |                       |              |                       |                     |                       |
| <b>Knowledge of profession</b> (opportunities, responsibilities, challenges)                                   |                |                       |              |                       |                     |                       |
| <b>Maturity</b> (stability, self-awareness, self-discipline, responsive to feedback)                           |                |                       |              |                       |                     |                       |
| <b>Motivation</b> (desire to succeed, initiative, commitment)  |                |                       |              |                       |                     |                       |
| <b>Personality</b> (patient, humorous, warm, cheerful, positive, empathetic)                                   |                |                       |              |                       |                     |                       |
| <b>Personal appearance</b> (neat, clean, appropriate)  |                |                       |              |                       |                     |                       |
| <b>Psychomotor skills</b> (agility, coordination, dexterity)   |                |                       |              |                       |                     |                       |
| <b>Problem solving skills</b> (creativity, ingenuity, analytical thinking, critical thinking, global thinking) |                |                       |              |                       |                     |                       |

### Comments:

**What is the applicant's major strength?**

**What is the applicant's major weakness?**

**Additional comments:**

---

Signature of Evaluator

---

Date

---

Title

---

Institution

Please submit the completed form by **December 15**, by clicking the submit button, or by printing and mailing to

**Akron Cooperative Medical Laboratory Science Program  
One Perkins Square  
Room 4504, Main Building  
Akron, Ohio 44308-1062**